



Dear Parents or Guardians,

We're delighted to have your child joining us this semester and look forward to a wonderful experience.

WHAT TO EXPECT THIS SEMESTER

We're excited to welcome your young artist to class at the 92NY Art Center! Throughout the semester, students will build a strong foundation in their chosen medium while exploring their creativity, technical skills, and artistic style.

Our Teaching Artists are all practicing artists committed to working with young people. With small class sizes and high teacher to student ratios, our Teaching Artists and Teaching Assistants provide individual as well as class instruction to cultivate students ideas and take their artwork to the next level. Across our Fine Art, Design, Ceramics and Jewelry classes, our goal is to support their artistic development in a safe, fun, and supportive environment. Whether your child is embarking on one of our advanced classes or picking up a paintbrush for the first time, you're in the right place.

You can read a little more about how we think about ages and stages of artist development in our classes [here](#).

If you have any questions, please reach out to us at artcenter@92ny.org or 212-415-5562.

CLASS INFORMATION

You can view your child's particular class information in your [92NY patron portal](#).

BEFORE YOUR FIRST CLASS

Please bring your creativity, a willingness to try new things and engage with your peers! In addition:

- Closed toed shoes are recommended for all classes and required for Jewelry classes.

- Wear clothes that you don't mind getting messy.
- All personal belongings, including cell phones, screens and other devices should be kept out of sight or in a backpack. At the Art Center, we're here to make art with our hands!
- No food or drink is permitted in our art studios. Water bottles are allowed but must remain closed when not in use.
- All art materials are provided so no need to bring supplies.

When you arrive on the first day, please proceed directly to your classroom. For children in the 92NY Afterschool program, Afterschool Counselors will drop off and pick up students directly from their art classes.

Our Jewelry and Sewing and Design studios are located on the 6th floor of the South Building. Fine Art and Ceramics studios in addition to our front office are located on the 3rd floor of the South Building. Closed toed shoes are recommended for all classes.

ATTENDANCE AND PROGRAM POLICIES

Every day at the beginning of class, your child's Teaching Artist or Teaching Assistant will meet you at the classroom door to sign in on our attendance form. Please make sure your emergency contact and authorized pick up or self-dismiss permission is updated. You will sign out on this same form when you pick your child up at the end of class. If you need to change or add a person for pick up, please email artcenter@92ny.org so we can assist in updating your child's profile. Please arrive promptly for drop off and dismissal. For students in the 92NY Afterschool program, Afterschool Counselors will drop off and pick up students directly from their art classes.

A few additional reminders:

- If your child is going to be absent, please email artcenter@92ny.org and we will notify the instructor.
- Make-Up Policy: Make-up classes are not guaranteed. If a class is canceled by 92NY, families will be notified regarding any rescheduling or make-up arrangements.

- **Children's Class Cancellation & Refund Policy:** If a class is dropped within two weeks of the first-class date, 50% of all class and fees will be charged. The full amount of the class will be charged after the date of the first class has passed.
- **Photography & Video:** Photography and video recording are prohibited during classes. If 92NY would like to photograph or record participants, families will be notified in advance and asked to sign a photo/video release form.

We expect all students at Art Center to treat their peers, Teaching Artists, Teaching Assistants, as well as our supplies, equipment and studios with respect. As always, our goals are to stay safe, have fun and make art!

IMPORTANT DATES AND UPCOMING EVENTS

Please refer to our **Art Center Children's Calendar** for holiday closures. Note, your class session numbers may differ if you've signed up for a weekend or half semester class.

We invite you to join us for **Parent Observation Week** during the final week of full semester classes on Sunday, January 17 through Saturday, January 23. Additional details to follow as those dates near.

Please also stay tuned for Children's Evaluations which will be sent out at the end of the semester. These individualized updates will highlight some of your child's key projects and learnings from the class as well as recommendations for future classes.

ADDITIONAL INFORMATION

If you have any questions before your first class, please don't hesitate to contact us. We look forward to seeing you soon!

Warm regards,

Maggie Larson

Director of Art Center Education and Youth Programs

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