



Dear Parent or Guardian,

We're delighted to have your child joining us this semester and look forward to a wonderful experience.

WHAT TO EXPECT THIS SEMESTER

Students will meet weekly at The Metropolitan Museum of Art and draw directly from the Museum's rich and diverse collection. Designed for advanced students, this class builds on core drawing fundamentals—including line, tone, and composition—while strengthening observation and visual analysis skills. Students will discuss and analyze works of art, participate in group critiques, and develop a foundation in art history through firsthand observation.

If you have any questions now or at any point in the semester, please reach out to us at [**artcenter@92ny.org**](mailto:artcenter@92ny.org) or 212-415-5562.

CLASS INFORMATION

You can view your child's particular class information in your [**92NY patron portal**](#).

BEFORE YOUR FIRST CLASS

Some additional reminders:

- Wear clothes that you don't mind getting messy.
- All personal belongings, including cell phones, screens and other devices should be kept out of sight or in a backpack. At the Art Center, we're here to make art with our hands!
- Outside food and beverages are prohibited at the Met, except for water in secure, spill-proof bottles. Please refer to the [**Museum's visit guidelines**](#) for any additional policies.

- All art materials are provided the first day of class. Students will be expected to take home and bring back to all future classes.

ATTENDANCE & PROGRAM POLICIES

Students will meet your Teaching Artist, Elizabeth Terhune, and Teaching Assistant in the Met lobby in front of the Colossal Pharaoh. If you are dropping off your child, you will sign in on our attendance form. Students will sign themselves in if permitted to self-arrive/dismiss. Please make sure your emergency contact and authorized pick up or self-dismiss permission is updated. You will sign out on this same form when you pick your child up at the end of class, and students will sign themselves if self-dismiss. If you need to change or add a person for pick up, please email artcenter@92ny.org so we can assist in updating your child's profile. Please arrive promptly for drop off and dismissal.

A few additional reminders:

- If your child is going to be absent for class, please notify instructor Elizabeth Terhune (eterhune@92ny.org) and Cc the Art Center (artcenter@92ny.org) at least 24 hours prior to class. If within the 24-hour window and your child is no longer able to attend class, parents must text Elizabeth directly prior to 4:15pm.
- Since we have a tight schedule, the class will wait at the **Colossal Pharaoh in the Met lobby** until 4:30pm. If your child is not in attendance by that time and we have not heard from you, the class will proceed into the museum. If your child is not in attendance, and we have not heard from you, Elizabeth or our Teaching Assistant will give parents a call.
- **Make-Up Policy:** Make-up classes are not guaranteed. If a class is canceled by 92NY, families will be notified regarding any rescheduling or make-up arrangements.
- **Children's Class Cancellation & Refund Policy:** If a class is dropped within two weeks of the first-class date, 50% of all class and fees will be charged. The full amount of the class will be charged after the date of the first class has passed.
- **Photography & Video:** Photography and video recording are prohibited during classes. If 92NY would like to photograph or record participants, families will be notified in advance and asked to sign a photo/video release form.

IMPORTANT DATES AND UPCOMING EVENTS

Please refer to our **Art Center Children's Calendar** for holiday closures. Note, your class

session numbers may differ if you've signed up for a weekend or half semester class. Please note this class will also not meet on January 8 and resume on January 15 after the winter break.

ADDITIONAL INFORMATION

If you have any questions before your first class, please don't hesitate to contact us. We look forward to seeing you soon!

Warm regards,

Maggie Larson

Director of Art Center Education and Youth Programs

Phone: 212.415.5562

Email: [**artcenter@92ny.org**](mailto:artcenter@92ny.org)